

1 **Southwest Vermont Regional Technical School District (SVRTSD)**

2 **Education/Facilities Meeting, Monday, April 9, 2018**

3 Small Conference Room, Career Development Center

4 Recorder: Sandra Redding

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6 RGB members present: Rickey Harrington, Ed Letourneau, John MacDonald, Jackie Kelly, Fran
7 Kinney, Jessica Gulley-Ward and Ken Sweirad; CDC-Superintendent/Director, Michael Lawler,
8 Assistant Director, Meg Honsinger and Business Manager, Stephanie Mulligan

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10 Recorder: Sandra Redding

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12 Meeting was opened by Supt. Lawler at 5:05PM with the first order of business to elect a chair.
13 Ed Letourneau was unanimously elected. He then welcomed everyone and asked Lawler to
14 address the committee as he had determined the agenda. Lawler explained how the
15 "Memorandum of Understanding" with MAU was created and gave a thorough report on the
16 details of this agreement as it pertains to the sharing and allocation of expenses of the CDC/MAU
17 buildings, services, repairs and maintenance. CDC Business Manager, Stephanie Mulligan and
18 Grounds Superintendent, Paul Dansereau, have worked together to insure a fair and equitable
19 agreement has worked properly the last several years and should work as nicely into the future.
20 All present were in agreement and will receive an update at the next committee meeting.

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22 Paul Dansereau shared his plans for the facility repairs and maintenance for the coming year,(s).
23 He provided a list of possible and potential repairs and upgrades for the CDC facility to the group.
24 (See included list)

25 The committee asked about any energy audits and safety requirements. An audit was conducted
26 a few years ago with many changes made. Efficiency Vermont might be able to suggest any
27 further upgrades. Dansereau will research this as well as any rebates that might be available.

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29 Discussion of the daycare lease agreement with Growing Upright began. Committee members
30 had many questions and concerns about the arrangement as it stands. It was evident that much
31 more information would be needed before a decision could be made. It was requested that Pam
32 Upright be contacted to provide some further information to help with the ongoing discussion.
33 Our business manager and superintendent will be involved in the quest for information to present
34 to the committee at the next meeting. It was noted that some form of lease should be
35 forthcoming as the present lease is about to expire. CDC Attorney, Lon McClintock should be
36 contacted as well.

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38 The meeting adjourned at 5:59PM so that committee members could go directly to the regularly
39 scheduled full board meeting.