

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **Education and Facilities Committee Meeting Minutes: Monday, January 22, 2018**

3 Assembly Room, Career Development Center
4

5 RGB members present: Rickey Harrington, Art Haytko, Jackie Kelly, Ed Letourneau, John
6 MacDonald and Ken Sweirad; CDC represented by Mike Lawler, Superintendent/Director,
7 Stephanie Mulligan, Business manager and Adam Cannistraci, Manufacturing Program Instructor
8

9 Recorder: Sandra Redding
10

11 Meeting opened at 5:31PM by Chair, Ed Letourneau. He turned meeting over to Lawler for a
12 general update on needs of the CDC facility and educational programs. Lawler shared that the
13 next projects would include the last piece of the roof over the Atrium. He is hoping if the weather
14 permits, that work might commence in mid-March. Money would be used from the reserve fund,
15 estimating near \$25,000. Larger projects to be considered in the next few years include the
16 whole front entrance to the CDC and continued extension of security systems in the CDC
17 building. The goal is to have entrance to all rooms using a fob to enhance security of the building.
18 Also, Lawler mentioned that due to state DMV regulations concerning school busses, we may
19 need to purchase a yellow bus for transporting students. It's a gray area right now, but more than
20 likely, we will need to comply soon. We receive reimbursement from the state for transporting
21 students from other schools.
22

23 Adam Cannistraci, Manufacturing Program Instructor, was invited to give an update on his
24 program. He handed out a summary of what the Manufacturing curriculum covers. Even though
25 this is not an engineering program, quite a bit of engineering is incorporated into the program.
26 These are specialized classes touching upon many areas including technical, inspections,
27 meters, drives, software, and industrial controls. The CDC program is pleased to be in
28 partnerships with Kamen and NSK. Job shadowing experiences provide our students with the
29 opportunity to see the many skills required in this diverse field. Students participate in a "hands-
30 on" project at the conclusion of their experience. It was noted that math is a truly high priority skill
31 needed in this field. Adam shared that the new machines in the shop along with the older
32 Bridgeports provide a full experience for the students. His introductory program has been well
33 received and that should serve as a good feeder for his full program classes. Connections should
34 be maintained with Middle school teachers to enable all students a chance to experience what
35 this program is all about. Also noted was the importance for students to be prepared with general
36 math, reading and comprehension skills before they enter high school. As well as newer 21st
37 century skills, students need a solid understanding of the basics.
38

39 The Adult Education Program is forging ahead with the LNA Program, CDL Permit Training Class
40 and Veterinary Tech Assistant Course. The first cohort of LNA is about to be completed, the CDL
41 just finished with instruction and now is preparing for the permit test and the Vet Assist Program
42 is in the process of accepting applicants and scheduling the intro meetings.
43

44 The committee suggested it would be helpful to hear from our program instructors on a regular
45 basis. Tours of specific programs would be appreciated as well.
46

47 Group adjourned at 5:58PM to attend regular full board meeting.