

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**  
2 **Strategic Planning Committee Meeting**  
3 **Thursday, September 9, 2010**

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5 Attending: RGB members - Claude DeLucia and Frank Lamb; CDC-Dr. Frank Lamb, Bob  
6 Montgomery and Wendy Klein Guests – Peter Odierna, Nancy Burzon  
7 Recorder: Sandra Redding

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9 Gloria Alexander welcomed everyone and proceeded to introduce Nancy Burzon who had a  
10 very interesting presentation for the committee.

11 Gloria presented the Strategic Planning Committee's report for the full board. Five  
12 areas/goals were identified in the past year. Now, the timeline for implementation will be  
13 discussed and work towards completion of goals will begin.

14 Goals:#1- Community Education; #2-Greater Student Involvement; #3-Employability Skills  
15 for Every CDC Completer; #4-Focus on Curriculum and #5-Reviewing and Monitoring  
16 Overall Program and School Evaluation.

17 The need for a well rounded and complete resume and portfolio was discussed. Our  
18 NEASC accreditation report stressed the need to create a solid five year plan. New  
19 programs and exposure with local news outlets/social networks are considered a top priority.  
20 "Work Keys" from the Department of Labor looks like a solid program for consideration.

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22 Information from Peter Odierna and Nance Burzon indicate that a large work force may be  
23 needed in the next five years. Several of the larger composites companies are preparing for  
24 an increase in their type of product. This means that specialized training to produce the  
25 necessary skilled workers may be something that would involve the CDC. If this area does  
26 not have the appropriate skilled work force and training in place, the actual creation of a  
27 larger industrial base may be at risk. There is a big opportunity for the CDC to become a  
28 significant player in this field. A composites training program could be an answer that  
29 companies will be looking for. Because it takes a considerable amount of time and  
30 curriculum writing required by the state to create a new full program, an evening adult  
31 program would most likely be the way to begin. The intensity of the program would be a  
32 topic for industry and the CDC to collaborate on. Ideally, a pipeline to begin as soon as  
33 possible and develop into a more intensive program would be the way to get started.  
34 An advisory board comprised of people from industry, design and fabrication and  
35 engineering would be needed to get the ball rolling. A well informed teacher would be a real  
36 asset.

37 Vt. Composites and Plasan offer tuition re-imbusement programs to employees. Again, the  
38 CDC could be a strong conduit to industry. An 80 hour evening course would be a good  
39 start.

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41 The committee gave the go-ahead to present the Five Year Strategic Plan to the full board.  
42 Meeting adjourned after setting Thursday, October 14, 2010 as the next meeting date.