

1 Southwest Vermont Regional Technical School District (SVRTSD)

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3 **Policy Committee Meeting Minutes, Monday November 13, 2023**

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5 RGB members present A. Edelson, L. Johnson and D. Whitman; On-line: C. Putney Southwest
6 Tech represented by Mike Lawler, Superintendent/Director and John Lamson, Pre-Law Instructor,
7 (online)

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9 Recorder: Sandra Redding, Administrative Assistant to the Superintendent

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11 Policy Committee meeting was opened by Chair Asher Edelson who welcomed all and asked for
12 any public comments. Hearing none, he asked for approval of the October 16, 2023 policy
13 minutes. With motions from Johnson and Putney, the minutes were unanimously approved. The
14 committee then moved directly into continued policy review:

- 15 • 4001C-Sexual Harassment
 - 16 ○ After discussion, the suggested edits and updates were unanimously approved
 - 17 with motions from Whitman and Putney. The updated policy will be emailed to
 - 18 committee members for final look, then prepared for warning at the December full
 - 19 board meeting.
- 20 • 4010C-Grievance Procedures
 - 21 ○ After discussion, the suggested edits and updates were unanimously approved
 - 22 with motions from Whitman and Johnson. The updated policy will be emailed to
 - 23 committee members for final look, then prepared for warning at the December full
 - 24 board meeting.
- 25 • 4035C-Conflict of Interest in Hiring
 - 26 ○ There was much discussion concerning the appropriate wording needed to
 - 27 express the nature of the policy. SVSU has a more extensive and legally
 - 28 approved content for this policy. The committee would like to read and study that
 - 29 fuller content before making edits to the SW Tech policy. It was noted that full
 - 30 transparency is a must, no direct supervision or evaluation should occur between
 - 31 employed family members and we are aware that due to living in a small
 - 32 community, the hiring of family members is a strong possibility. With motions
 - 33 from Whitman and Johnson, the committee unanimously agreed to have a look at
 - 34 the SU's policy, give Lamson approval to edit for SW Tech, then send to
 - 35 committee members for review. If full agreement with edits, the policy will go to
 - 36 the full board in December for warning.

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38 Lamson explained the process for adding updated policies to our website. The process at this
39 time is involved and not perfect. We look forward to the completion of our new website when we
40 will be able to add material on our own as needed.

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42 With no further business at this time, the committee unanimously agreed to adjourn at 5:36PM
43 with motions from Whitman and Putney.