

1 Southwest Vermont Regional Technical School District (SVRTSD)

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3 **Policy Committee Meeting Minutes, Monday, June 10, 2019**

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5 RGB members present- Leon Johnson, Art Haytko and John MacDonald; CDC represented by
6 Michael Lawler, Supt./Dir. and John Lamson, Pre-Law Instructor

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8 Recorder: Sandra Redding, Administrative Assistant to the Superintendent

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10 Meeting was opened by Leon Johnson, committee chairperson at 4:05PM. He welcomed all and
11 asked for additions/changes to the agenda. There were none.

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13 Minutes from the March meeting were approved as submitted.

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15 Policy C5080

16 Re-discussed March 18 notes concerning creating a school dress code policy 5080.

17 Points for consideration:

- 18 • No actual policy exists at this time; policy should be kept simple
- 19 • Student handbook covers dress code pretty thoroughly
- 20 • Some CDC programs have specific needs that vary per curriculum specifications
- 21 • Note that Policy is different from administrative regs
- 22 • OSHA rules/regs need to be considered

23 Perhaps program dress requirements should be included in course description with a sign-off line
24 for student and parent/guardian. As the CDC receives students from other schools in our district,
25 their dress codes should be considered; however, specific CDC program requirements must
26 prevail. John Lamson will research policies/dress code regs from other tech centers and our
27 other sending schools. Enforcement of regs needs thought as well. As this is a WIP, discussion
28 will continue at the next policy committee meeting.

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30 Additional notes from June 10th meeting re: C5080:

- 31 • Create same header as previous policies
- 32 • John Lamson will fine tune language/wording
- 33 • Accept sending school policy with further recommendations as pertaining to CDC
34 individual programs
- 35 • Lamson noted that more recent dress code policies are less specific and cover areas
36 related to safety, security and positive attitudes
- 37 • Lamson will provide a draft for the next policy committee meeting in August

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40 Policy C6140 and C6148, now to be identified as C6141:

- 41 • These policies were combined to create C6141
- 42 • John Lamson suggested federal updates were a required inclusion
- 43 • Some of the included material should be administrative regs
- 44 • Lamson would like a policy format in word. He will fine tune language/wording for August
45 meeting

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47 Policy C7100:

- 48 • Re-discussed whether organizational charts need to be a policy or should just be
49 included as administrative regs under something else, possibly C2000
- 50 • Job descriptions would be useful; supt/dir would keep current

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53 Additional notes from June 10th meeting re: C7100

- 54 • Lengthy discussion as to where this information should be located, either in C7100 or
55 C2000

- 1 • Need to determine structure, heading, etc. and cross referencing of info
- 2 • Administration should be responsible for charts, job descriptions, and administrative regs
- 3 • John Lamson will fine tune and create verbiage
- 4 • Decide what information to include as policy and what is admin regs
- 5 • Prepare information for next policy committee meeting in August
- 6

7 Meeting adjourned at 5:10PM