

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **RGB Finance Committee Meeting Minutes: Monday, November 8, 2021**

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4 **RGB members present:** M. Cutler, A. Edelson, L. Johnson, J. Kelly, F. Kinney, J. MacDonald, Ken
5 Swierad and AJ Williams

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7 **CDC represented** by: Michael Lawler, Supt./Dir; and Rebecca Tattersall, Business Manager

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9 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent

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11 Chair Swierad called meeting to order. As there were no public comments, he invited Business Manager
12 R. Tattersall to provide information concerning the YR23 SW Tech budget status. She informed the
13 group that administration had worked very diligently to re-work the initial budget suggestion of 8.1% to a
14 more acceptable 3-4% increase that would not hurt SW Tech programs or student education. There is a
15 very small percentage in the budget that is negotiable. About 80% of our budget is set in stone due to
16 contractual issues, state regulations and state mandates for healthcare. Tattersall, not knowing the exact
17 increases from the state at this time, must estimate the increases she expects, so she must over-estimate
18 to be sure all fiscal responsibilities are covered. This year, we are also dealing with significant increases
19 in other costs in food, supplies, fuel and transportation needs. The re-worked budget for YR23:

- 20 • \$4,227,688 which is a 3.79% increase from the approved YR22 amount of \$4,073,500.
- 21 • Tuition in the area of \$23,998 which works out to a \$5,500. cost per student for full year after
22 state reimbursements. Adjustment will be made if state amount differs.
- 23 • No further cuts can be made if we expect to keep the integrity of our programs for students

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25 With supportive comments from all present and appreciation of the extensive and diligent work to bring
26 the necessary re-worked budget to this committee for approval, this group decided to present to the full
27 board today the proposed budget for acceptance. The committee thanked Supt. Lawler and Tattersall for
28 all their hard work to insure that the needs of our students would be met and also, their care and concern
29 for the taxpayers of our district.

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31 L. Johnson inquired if our business office was using the Power School software package. We are not
32 fully entered into this system yet as there are many components still being worked out and the state has
33 hit a few snags in the role-out for this program. Vermont School Board Association has suggested a hold
34 on this program until the software is more supportive.

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36 With no further business, motions from F. Kinney and K. Swierad were unanimously approved for
37 adjournment of this meeting at 9:49AM. RGB Full Board will meet at 10AM as announced.
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