

1 **Southwest Vermont Regional Technical School District (SVRTSD)**

2 **Finance Committee Meeting Minutes, Monday, October 17, 2016**

3 **RGB members present-Jim Boutin, Fran Kinney, Jon Gauthier, Rickey Harrington and**
4 **Leon Johnson**

5 **CDC represented by Supt./Dir. Mike Lawler, Asst. Dir; Meg Honsinger and Business**
6 **Manager, Stephanie Mulligan**

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8 **Recorder: Sandra Redding**

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10 **Meeting opened with Supt. Lawler giving an update on the Adult Education situation. He**
11 **provided a printout of additional duties taken on by specific staff members to ensure the**
12 **program was running smoothly as possible. This will assist board members in the stipend**
13 **discussion that will take place in executive session at the full board meeting tonight.**

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15 **It was noted that a RFBs for the requested additional machinery in the Manufacturing**
16 **Program had been advertised as directed and three bids had come in to meet the deadline.**
17 **After conferring with the program instructor, Adam Cannistraci, who has strong**
18 **knowledge of the machinery upgrades needed and further discussions in this committee**
19 **tonight, it was decided to recommend the lowest bid from Trident Machine Tools, the Haas**
20 **Toolroom Mill, for \$82,376. Discussion ensued as to what services and software were**
21 **included. Supt. Lawler will quickly contact Adam to confirm the information so that the**
22 **bid can be awarded if approved by the full board tonight. The machinery that is being**
23 **replaced will be offered to other tech centers first, then put up for sale in the general**
24 **public. We are also looking at prices of a few other machines, but these machines will fall**
25 **below the \$15,000 guideline.**

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27 **Discussion moved on to the upcoming budget and proposed timeline for the budget vote**
28 **in 2017. The final FTE count is being done at this time. Supt. Lawler will have numbers**
29 **and more information at the next meeting. It could be an interesting year as we have**
30 **teacher and ESP negotiations to consider. We may not be able to keep the budget flat or**
31 **even below this year as in the past several years. We would like to keep the tuition as**
32 **close as we can to where it is right now.**

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34 **Stephanie Mulligan passed out a proposed timeline for the budget vote for 2017. We will**
35 **re-assess the dates as more information becomes available.**

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37 **Meeting adjourned at 6:50 PM.**