

Southwest Vermont Regional Technical School District	Policy	Policy #1000C
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It is the policy of the Southwest Vermont Regional Technical School District [SWVRTSD] to develop policies, which address the needs of all within the School District's service region, and which will be developed with input from Directors, the regional community, and appropriate staff.

A. The Policy Development and Adoption Process

When the Board determines a need for an additional policy, it will assign the task of drafting that policy to the Director who will invite appropriate individuals of the educational and regional community, including staff and parents, to draft the policy for the Board. The draft will be presented to the Board at a regularly warned meeting and will be part of the agenda for the purposes of discussion and amendment. The proposed policy will then be warned for the following Board meeting for the purposes of taking appropriate action on the policy. Draft policies or proposed policies may, from time to time, be received by the Board from the SVSU's Systems Management Task Force, other school boards, or partner agencies for consideration and possible action.

B. Policy Dissemination

Once adopted, a master file of policies will be maintained as "hard copy" on paper and on computer disk or comparable technology at the RTSD offices located at 321 Park Street, Bennington, VT, 05201. In addition, the Director or his/her designee will disseminate paper copies to all Board members. The Director will review all new policies in staff meetings, and assure that all staff, parents and students who are affected by the policy and who do not typically attend scheduled meetings, are aware of the new policy.

	Date Warned	Date Adopted	Replaces Policy
Southwest Vermont Regional Technical School District	2/16/04	3/15/ 04	1000