

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**
2 **Regional Governing Board Meeting Minutes: February 24, 2014**

3 Assembly Room, Career Development Center

4
5 Members Present: Jim Boutin; James Culkeen; Kevin Goodhue; Leon Johnson; Jackie
6 Kelly; Fran Kinney; Ed Letourneau; Heidi Pickering.

7
8 Members Absent: Gloria Alexander; Katie Bourn; Jessica Gulley-Ward; Rickey Harrington.

9
10 Staff and Others Present: Derek Carson (*Bennington Banner*); Marie-Pierre Huguet; Wendy
11 Klein; Mike Lawler; Stephanie Mulligan; Sandra Redding; Kathy Slade.

12
13 Videotaping: CAT TV

14
15 Recorder: Barb Schlesinger

16
17 **Call to Order and Welcome**

18 At 6:30pm, Chairman Boutin officially called the February 24th Regional Governing Board
19 meeting to order, noted a quorum was present and commented the meeting was in conflict
20 with several other board meetings.

21
22 **Public Comments**

23 Comments were called for by Chairman Boutin; there were none.

24
25 **DECA Report**

26 Superintendent Culkeen noted the presentation will be postponed until the March board
27 meeting and that he will give a summary in his report this evening.

28
29 **Committee Reports**

- 30 - Education/ Facilities

31 Letourneau reported there was nothing new to report at this time and that their prior
32 meeting's minutes were included in this month's RGB dropbox materials.

- 33
34 - Policy

35 Johnson reported the committee met and

- 36 ~ Reviewed the minutes of the January meeting
37 ~ Reviewed the Community Project policy with Lee-Clark
38 ~ Had a discussion on Nutrition and Wellness
39 ~ Set March 17th as the next meeting date, with business to include the Community
40 Project policy and policy index
41 ~ Reported there will be no meeting in April due to scheduling conflicts.

42
43 **Consent Agenda**

44 **Minutes**

- 45 - Minutes of the January 13, 2014 Regional Governing Board Meeting

46
47 **Kinney moved and Goodhue seconded the motion to approve the January 13, 2014**
48 **Full Board minutes. Hand vote was taken with all in attendance voting in favor.**

49 Boutin noted the vote was unanimous. There was no discussion.

1 **Warrants**

2 **PAYROLL**

- 3 - SWVRTSD Payroll Warrant # 16 1/31/2014 in the amount of \$ 442.62
4 - SWVRTSD Payroll Warrant # 1028 1/31/2014 in the amount of \$ 66,212.48
5 - SWVRTSD Payroll Warrant # 17 1/31/2014 in the amount of \$ 1,891.10
6 - SWVRTSD Payroll Warrant # 1029 1/31/2014 in the amount of \$ 72,826.66
7 - SWVRTSD Payroll Warrant # 18 2/19/2014 in the amount of \$ 9,205.73
8 - SWVRTSD Payroll Warrant # 1031 2/19/2014 in the amount of \$ 66,837.09

9
10 **Kinney moved and Goodhue seconded the motion to approve the Payroll Warrants.**

11
12 Kelly asked if the business cards were done offsite. Boutin replied they were; they are
13 done in volume and we have no offset printer in-house.

14
15 **Hand vote was taken with all in attendance voting in favor.** Boutin noted the vote was
16 unanimous.

17
18 **VENDOR**

- 19 - SWVRTSD Vendor Warrant # 1030 1/31/2014 in the amount of \$126,371.11
20 - SWVRTSD Vendor Warrant # 1032 2/19/2014 in the amount of \$ 11,444.58
21 - SWVRTSD Vendor Warrant # 1033 2/24/2014 in the amount of \$ 51,078.06

22
23 **Kinney moved and Goodhue seconded the motion to approve the Vendor Warrants.**

24 **Hand vote was taken with all in attendance voting in favor.** Boutin noted the vote was
25 unanimous. There was no discussion.

26
27 **Cash Flow Statement - Revenue & Expenses** *(January 1 through January 31, 2014)*

28 Boutin called for comments, there were none.

29
30 **Action Items**

- 31 ➤ **Sustainable Foods Nomination**

32
33 **Goodhue moved and Johnson seconded to approve the nomination.**

34
35 There was brief discussion as to the funding of the position with Culkeen noting this year it is
36 funded at 100% by the Perkins grant and the grant will be applied for next year as well.

37
38 **Hand vote was taken with all in attendance voting in favor of the nomination**
39 **excepting Pickering who abstained.**

- 40
41 ➤ **Field Trips (2)**

42 Cosmetology 3/10 → 3/11 NYC 9 Students

43
44 FBLA 3/11 → 3/12 Burlington VT 10 Students

45
46 **Johnson moved and Letourneau seconded a motion to approve both the**
47 **Cosmetology and FBLA field trips. Hand vote was taken with all in attendance voting**
48 **in favor.** Boutin noted the vote was unanimous.

1 ➤ **Policies for Adoption**

2
3 **#4035C Conflict of Interest in Hiring**

4 **#5002C Prevention of Student Harassment** (*rev 2013*)

5 **#5003C Prevention of Bullying** (*rev 2013*)

6
7 **Kinney moved and Goodhue seconded a motion to Adopt Policies 4035C, 5002C and**
8 **5003C. Hand vote was taken with all in attendance voting in favor.** Boutin noted the
9 vote was unanimous.

10
11 **Superintendent's Report**

12 Superintendent Culkeen:

- 13 ▪ Reported the DECA students are in Rutland for their monthly meeting; therefore, the
14 presentation scheduled for this evening has been postponed until March 18th. The
15 students had a great showing in Burlington February 10 -11. The Campus Store (run
16 by the students) has been 'Gold Certified' as a student-based enterprise. Neal
17 Hogan and Laurie Wright are doing a great job as the DECA advisors.
- 18 ▪ Touched base on the previous discussion regarding CDC's accreditation. Culkeen
19 reported that for the foreseeable future the State says to stay with NEASC. He feels
20 that it would be better to use one that is more geared to tech education, but that
21 won't work at this point.
- 22 ▪ Praised the January 30th Open House put on by the instructors and students. The
23 staff volunteered their time at this first time event and over 90 students were present
24 and gave demonstrations. In particular, Culkeen thanked the committee who
25 orchestrated the event which included Tom Haskins, Dave Dence, Andrew Waldron,
26 Ashley Coon, Laurie Wright, Dwayne Metcalfe and Marie-Pierre Huguet.

27
28 **Chairman's Report**

29 Chairman Boutin

- 30 ▪ Commended the staff and students for the 'eye opening' experience at the Open
31 House in January.
- 32 ▪ Commented on the DECA posts on the CDC Facebook page and encouraged
33 everyone to 'like' them.
- 34 ▪ Spoke of the joint budget presentation that was recently held with the Town of
35 Bennington. Jim noted that on the SVSU website there is a link to the PowerPoint
36 presentation used at the meeting.

37
38 **Executive Session**

39 There was no Executive Session this evening.

40
41 **Other**

42 Letourneau commented that the Open House was the most professional that he has seen in
43 all his years. He also commented on the accreditation topic and suggested a letter be sent
44 to legislature. Culkeen noted the tech directors are still formulating and need something
45 more definitive to put forth.

46
47 **Adjournment**

48 **At 6:47pm Kinney moved and Johnson seconded the motion to Adjourn. All were in**
49 **favor.**

1 Respectively submitted,
2
3 Barb Schlesinger
4 March 2, 2014
5

6 **Dropbox:**

- 7 - Minutes of the January 13, 2014 Regional Governing Board Meeting
- 8 - Minutes of the January 13, 2014 Education/ Facilities Committee Meeting
- 9 - Minutes of the January 13, 2014 Policy Committee Meeting
- 10 - SWVRTSD Payroll Warrant # 16 & # 1028 (January 31, 2014)
- 11 - SWVRTSD Payroll Warrant # 17 & # 1029 (January 31, 2014)
- 12 - SWVRTSD Payroll Warrant # 18 & # 1031 (February 19, 2014)
- 13 - SWVRTSD Vendor Warrant # 1030 (January 31, 2014)
- 14 - SWVRTSD Vendor Warrant # 1032 (February 19, 2014)
- 15 - SWVRTSD Vendor Warrant # 1033 (February 24, 2014)
- 16 - Revenue & Expenses, Statement of Cash Flow (January 2014)
- 17 - Cosmetology Field Trip Request
- 18 - FBLA Field Trip Request
- 19 - Policies 4035C, 5002C, 5003C for Adoption (3x)
- 20 - Nomination – Sustainable Foods Instructor Position