

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, November 16, 2009**

3 Assembly Room, Career Development Center

4
5 Members Present: Justin Corcoran; Claude DeLucia; Kevin Goodhue; Larry Johnson; Fran
6 Kinney; Frank Lamb; Ed Letourneau; Jon Peaslee.

7
8 Members Excused: Gloria Alexander; Rickey Harrington; Leon Johnson.

9
10 Staff and Others Present: Dr Frank Barone, Director/ Superintendent; Greg Lewis, Business
11 Manager; Steve Love, Love, Cody & Co CPAs; Bob Mazur, Adult Education Assistant
12 Director; Sandy Redding, Office Manager.

13
14 Videotaping: CATTV

15
16 Recorder: Barb Schlesinger

17
18 At 6:37pm, Lamb called the meeting to order and welcomed everyone. Lamb then offered
19 condolences to Lauren Ferrante, Adrian Sebborn and Dr Barone for their recent family
20 losses.

21
22 **Public Comments** There were none.

23
24 **Agenda Changes/ Additions**

- 25
26 1. Larry Johnson would like to read his statement
27 2. Kinney would like to discuss the wind tower

28
29 **Peaslee moved and Goodhue seconded a motion to set the Agenda. All were in favor.**

30
31 **Audit Presentation/ Vote**

32 Steve Love summarized the in-depth, forty-minute presentation given to the Finance
33 Committee immediately preceding this Board meeting. Love noted that Love, Cody & Co
34 CPAs owns the 'opinion' and that the Southwest Vermont Regional Technical School District
35 received a clean Bill of Health. Love touched on pages 11 thru 17, 23 and 26 and noted that
36 because of fiscal restraint, there was \$352,963 in the undesignated fund balance, which will
37 be used to offset or reduce tuition for the 2011 fiscal year. Love asked for questions and
38 hearing none, the Board moved to accept the Audit Report.

39
40 **Peaslee moved and DeLucia seconded a motion to accept the Audit Report. All were
41 in favor.**

42
43 **Adult Education Annual Report (FY 2009)**

44 Mazur led the Board through his comprehensive PowerPoint presentation, which delved,
45 into Adult Education's mission, CDC organization, key programs, enrollment, successes,
46 income/ funding, cost and its vision for the future. This was the First Annual report, covering
47 July 1, 2008 through June 31, 2009.

48
49 There was a brief Q&A with DeLucia asking if there were resources to cover demand, Larry
50 Johnson noting that it was a great report that answered questions and Barone reiterating
51 that in the future, this report would be presented annually at the September RGB meeting.

1 **Consent Agenda**

- 2 - Minutes of the October 19, 2009 RGB Meeting
3 - Minutes of the November 3, Education Committee Meeting
4 - SWVRTSD Payroll Warrant # 108 10/28/2009 in the amount of \$ 13,253.41
5 - SWVRTSD Payroll Warrant # 1015 10/28/2009 in the amount of \$ 58,505.96
6 - SWVRTSD Payroll Warrant # 109 11/16/2009 in the amount of \$ 12,422.06
7 - SWVRTSD Payroll Warrant # 1017 11/19/2009 in the amount of \$ 65,032.02
8
9 - SWVRTSD Vendor Warrant # 1016 10/28/2009 in the amount of \$ 82,969.07
10 - SWVRTSD Vendor Warrant # 1018 11/19/2009 in the amount of \$ 13,053.14
11

12 **Peaslee moved and Corcoran seconded a motion to accept the Consent Agenda. All**
13 **were in favor.**

14
15 **Revenue & Expenses/ Treasurer's Report**

16 Lamb noted this was FYI, no action was necessary, and called for questions.
17 There were none.

18
19 **Policies to be Adopted**

20 Corcoran read the following Policies for Adoption individually:

- 21
22 ♦ 5084C Personal Use of Wireless Communication
23

24 **Peaslee moved and Goodhue seconded a motion to Adopt Policy 5084C. All were in**
25 **favor.**

26
27 There was no discussion.

- 28
29 ♦ 5088C Hazing Policy
30

31 **Peaslee moved and Goodhue seconded a motion to Adopt Policy 5088C. All were in**
32 **favor.**

33
34 There was no discussion.

- 35
36 ♦ 6000C Curriculum
37

38 **Peaslee moved and Goodhue seconded a motion to Adopt Policy 6000C. All were in**
39 **favor.**

40
41 There was no discussion.

42
43 **Action Items**

- 44 ♦ Appoint RGB member to NEA Negotiation Team
45

46 **Peaslee moved and Goodhue seconded a motion to appoint DeLucia to the NEA**
47 **Negotiation Team. All were in favor.**

- 48
49 ♦ Appoint RGB member to ESP Negotiation Team
50

1 **Peaslee moved and Goodhue seconded a motion to appoint Corcoran and**
2 **Letourneau to the ESP Negotiation Team. All were in favor.**

3
4 It was noted that Corcoran's acceptance was not definite at this time.

5
6 ♦ Appoint Committee for Superintendent Evaluation

7 Lamb noted that last month he appointed the members for the committee but not the
8 actually committee.

9
10 **Corcoran moved and Peaslee seconded a motion to appoint a standing committee to**
11 **handle the evaluation of the superintendent. All were in favor.**

12
13 ♦ RFP for Legal Services

14 Barone explained the bid process and why the process it was extended.

15
16 **Peaslee moved and Letourneau seconded a motion to accept the bid for Legal**
17 **Services submitted by Jacobs, McClintock & Palmer-Ellis. All were in favor.**

18
19 There was discussion as to legal council having client conflicts, educational aspect
20 experience, the bidding process and its timeline, and non-collusive proposal certification.

21
22 **Committee Reports**

23 → Education

24 Goodhue reported that four students from law enforcement visited the committee meeting.
25 These students are riding with local police departments and receiving hands-on experience.

26
27 Larry Johnson commented that contrary to previous discussion, the minutes reflect there
28 appears to be no real need for a welding course at this time. There was also comment that
29 the same holds true for culinary arts. There is a need to find out more.

30
31 **Director/ Superintendent's Report**

32 • Item 1 (*from Director's Report*)

33 Barone gave an update of enrollment. The October 15 report to the State had showed
34 student enrollment at 480 students, an increase of 13% from last year.

35 • Item 2

36 Daytime adult students have been issued ID badges and are required to wear them in the
37 MAUHS cafeteria. An 'Adult' student is defined by the state as anyone with a high school
38 diploma.

39
40 There was discussion as to the reporting to the Board the enrollment numbers. Barone will
41 present another report in April or May of the coming year, which will include semester
42 averages, an enrollment breakout by sending school and five-year rolling enrollment data.

43
44 DeLucia noted that the recent production of *Little Shop of Horrors* was excellent.

45
46 Barone reported on the new CDC Honor Roll. In first quarter of the school year, eighty-five
47 students earned the honor. To make the Honor Roll students were required to have a 90 or
48 better average at CDC, have no discipline referrals and have two or less absences.

49 Magnetic signs were given to the students and a banner with the student's names was
50 placed in the CDC.

1 **Chairman's Report**

- 2 • Letters of condolence to be signed by the Board members for Ferrante, Sebborn and
3 Barone.
4 • Lamb, with Schlesinger, has created a spreadsheet for tracking action items. The
5 Board will receive an update on a quarterly basis.
6

7 **Other**

- 8 • Kinney inquired as to the status of the wind tower. Lamb noted that VanDeurzen
9 gave a full presentation at last month's (October) Board meeting. Barone will provide
10 Kinney with her PowerPoint presentation.
11
12 • Larry Johnson read a four-page statement he composed which addressed his
13 concerns regarding the issue of adult students in daytime programs, his feelings as
14 to how the issue was being dealt with by Administration and the subsequent conflict
15 brought about by articles in and emails to the Bennington Banner.
16

17 Lamb then gave the other Board members the opportunity to make statements.
18 There was discussion as to the October 10 Special Meeting which Larry Johnson did
19 not attend, the issue being a 'policy' issue, policy that is in effect regarding student
20 safety and executive session confidentiality.
21

22 **Executive Session**

23
24 **At 7:55pm, Peaslee moved and DeLucia seconded a motion to enter Executive**
25 **Session to discuss Personnel. All were in favor.**
26

27 **AT 8:10pm, Peaslee moved and Letourneau seconded a motion to exit Executive**
28 **Session. All were in favor**
29

30 **No action was taken.**
31

32 **Adjourn**

33
34 **At 8:11pm, Peaslee moved and Corcoran seconded a motion to adjourn. All were in**
35 **favor.**
36

37 **Attachments:**

- 38 - RGB Meeting Minutes October 19, 2009
39 - Education Committee Meeting Minutes November 3, 2009
40 - Payroll Warrants # 108 & # 1015 Dated October 28, 2009
41 - Payroll Warrants # 109 & # 1017 Dated November 16, 2009
42 - Vendor Warrant # 1016 Dated October 28, 2009
43 - Vendor Warrant # 1018 Dated November 16, 2009
44 - Revenue & Expenses & Treasurer's Report
45 - Policies for Adoption Numbers: 5084C; 5088C; 6000C
46 - RFP (legal) Paperwork
47 - RGB Action Items
48 - Director's Report
49 - Auditor's Report
50 - Adult Education Presentation