

1 There was no discussion. Leon noted there might be a possible typo/ grammatical error; he
2 will review the Policy and correct if necessary.

- 3 ♦ 5088C Hazing Policy

4 **Corcoran moved and Peaslee seconded a motion to Warn Policy # 5088C. All were in**
5 **favor.**

6
7 There was no discussion.

- 8
9 ♦ 6000C Curriculum

10
11 **Corcoran moved and Kinney seconded a motion to Warn Policy # 6000C. All were in**
12 **favor.**

13
14 Leon Johnson noted that the policy now includes grammatically three strong statements as
15 to what the Board stands for and the direction they want to go in.

16 Field Trip

17 Forestry/ Heavy Equipment Paul Smith's College Tues, 9/29/2009 → Wed, 9/30/2009

18
19 **Peaslee moved and Corcoran seconded the motion to approve the Forestry field trip.**
20 **All were in favor.**

21
22
23 There was no discussion. However, Larry Johnson noted the Forestry Department will be
24 working with the Town of Shaftsbury in the future.

25 Old Business

- 26
27 ♦ Culinary

28 Barone noted the Facilities Committee gave the go ahead to start formulating a
29 program for the 2010-2011 school year. Montgomery and Barone will begin
30 strategizing the process which will be similar to the one used for Cosmetology. The
31 Horticulture class will be sharing space at the Mt Anthony greenhouse, thus freeing
32 up the classroom space originally designed for/ used by the previous culinary
33 program. Montgomery spoke of the possibility of kitchen equipment from the old
34 middle school. There is also the possibility of acquiring equipment from the recently
35 closed Conte Middle School in North Adams.

36
37 There was discussion as to Committee approval rather than Board approval and
38 Mount Anthony's agreement as to sharing their greenhouse.

- 39
40 ♦ Welding

41 Kinney noted the need by local industry for welders. There was discussion as to the
42 location of a welding lab, either on-campus or off. Off-campus works for adult
43 students but on-campus, because of industry policies, is more appropriate for the
44 high school students. Harrington spoke of the importance of, and many facets of,
45 welding and the need for an on-campus lab. Town permitting and the universal use
46 of this lab space were also discussed.

47
48 Leon Johnson noted more information needs to be gathered before the Board can
49 make a decision on whether to pursue or not. Lamb noted the Facilities, Education
50 and Finance committees will also need to be involved and make their

1 *the possibility of solar for the center.*

- 2
- 3 • Placement of adults in the daytime full program classes.
4 *This topic has been discussed earlier in the meeting.*
 - 5
 - 6 • Legislative issue; FTE funding beyond 1.0 for reimbursement.
7 *CDC is serving more and more high school students and adults. Need to encourage*
8 *legislation to work towards increasing the FTE payment to 1.25 or beyond. This*
9 *request would be in the form of a letter.*

10
11 **Letourneau moved and Peaslee seconded a motion to have the Board request the**
12 **local legislative body to work towards increasing the state aid beyond one FTE.**

- 13
- 14 • RGB members to visit school boards in our district.
15 *Lamb requested permission of the Board for administration and Board members to*
16 *visit other school board meetings. This will allow others to put 'a face with the name'.*

17
18 **Corcoran moved and the motion was seconded to approve RGB Board members**
19 **attending as guests other district school board meetings. All were in favor.**

- 20
- 21 • RFP for legal counsel for our district.
22 *Background for this topic was not included in the packet but was emailed by Barone.*
23 *Several members did not receive the email. Barone explained there is an*
24 *opportunity to put legal counsel out to bid because CDC recently ended its contract*
25 *with SVSU. Barone feels that the most efficient way to advertise is to post the RFP*
26 *on the Vermont Law Board's website. There was brief discussion as to including a*
27 *hard copy of such items in the packet.*

28
29 **Peaslee moved and Harrington seconded a motion to approve the RFP. All were in**
30 **favor.**

31 *Lamb proposed a five member committee to be in charge of the bid opening. The*
32 *members would be: Barone, DeLucia, Lamb, Lewis and Montgomery.*

33
34
35 **Larry Johnson moved and Peaslee seconded the motion to form a five member**
36 **committee to open the bids. All were in favor.**

- 37
- 38 • Overcrowding Issues.
39 *Lamb would like to direct administration to come up with a plan to address*
40 *overcrowding in several of the programs that are at capacity.*

41
42 **Peaslee moved and Harrington seconded a motion to ask Administration to work on a**
43 **creative scheduling process to ease overcrowding while staying within the State of**
44 **Vermont's stated school day.**

- 45
- 46 • VT Teacher of the Year
47 *Automotive instructor Tom Haskins has been selected as the Vermont Tech Teacher*
18 *of the Year.*

49
50 **Peaslee moved and Harrington seconded a motion to send a letter thanking Tom for**

1 his service. All were in favor.

2
3 **Other:**

4 There was brief discussion regarding the receipt of board packets by members, pick up
5 versus being mailed and the cost of currier delivery. Barone will look into a more efficient,
6 less costly way that ensures board members receive their packets prior to meetings.

7
8 **Executive Session:**

9 Lamb brought the board's attention to the request from administration to change the contract
10 of an instructor.

11
12 **At 7:50 Harrington moved and Peaslee seconded a motion to go into Executive
13 Session to discuss personnel. All were in favor.**

14
15 **At 7:58 Harrington moved and Peaslee seconded a motion to exit Executive Session.
16 All were in favor.**

17
18 **Lamb moved and Corcoran seconded a motion to bring the Bio/Ag/Plant and Science
19 faculty member to a .5 FTE position. All were in favor.**

20
21 **Adjourn:**

22
23 **At 8:00 motion was made and seconded to adjourn. All were in favor.**

24
25 **Attachments:**

- | | | |
|----|-----------------------------------|------------------------------|
| 26 | - RGB Meeting Minutes | August 28, 2009 |
| 27 | - Outreach Committee Minutes | September 1, 2009 |
| 28 | - Facilities Committee Minutes | September 2, 2009 |
| 29 | - Strategic Planning Minutes | September 10, 2009 |
| 30 | - Payroll Warrants # 104 & # 1007 | Dated August 28, 2009 |
| 31 | - Payroll Warrants # 105 & # 1009 | Dated September 21, 2009 |
| 32 | - Vendor Warrant # 1008 | Dated August 28, 2009 |
| 33 | - Vendor Warrant # 1010 | Dated September 21, 2009 |
| 34 | - Revenue & Expenses | |
| 35 | - Policies for Adoption | Numbers: 5002C; 5003C |
| 36 | - Policies for Warning | Numbers: 5084C; 5088C; 6000C |
| 37 | - Field Trip Request | Forestry |

38
39 **FYI Materials**

- 40 - Adult Education Action Information
- 41 - Director's Report
- 42 - Course capacities
- 43 - Executive Session Materials
- 44 - Larry Johnson's Letter with attachments

1 recommendations. A plan should be presented to the Board the beginning of next
2 year. There will be no action at this time.

3 **Action Items**

4 ♦ **Adult Education Information Request**

5 Barone noted that he met with Bob Mazur re the written request for information from
6 Larry Johnson. Barone proposes an Annual Report be given at the September RGB
7 meeting. Due to scheduling, Barone proposed that the 'first' Annual Report
8 presentation be given at the November RGB meeting. The report will include
9 enrollment, financials, et al.

10
11 Discussion followed as to the separation of this report from the CDC annual report,
12 the time-span of the Adult Ed report and when the report would best be presented.

13
14 **Letourneau moved and Corcoran seconded a motion that the Board ask Dr Barone to**
15 **have a presentation made by the Adult Ed Coordinator at the November RGB meeting.**
16 **All were in favor excepting Peaslee who voted Nay.**

17
18 There was further discussion regarding the audit and its scope. Barone
19 recommended that DeLucia and he invite the auditors to a Finance Committee
20 meeting.

21
22 ♦ **Windmill Report**

23 Barone reported that Addie Vandeurzen, the instructor responsible for the windmill,
24 will give a PowerPoint presentation at the October meeting. There was discussion
25 regarding the operation of the windmill and if it was operational at present time.

26
27 **Committee Reports:**

28 → **Outreach**

29 Corcoran reported that we have a new contract with Comcast and the Facebook page is
30 up and running. Outreach is as at a crossroads as to what type of media will be used in
31 the future.

32
33 The question of who has the authority to sign 'contracts' prior to board approval was
34 discussed. Administration will look into this.

35
36 **Director/ Superintendent's Report:**

37 Barone touched on the following items in his report:

- 38 1. Hand sanitizers in public areas besides classrooms. There was brief
39 discussion as to alcohol based sanitizer & the effectiveness of it.
- 40 2. Clarity of the capacity of each program (enrollment capped by law).
- 41 3. Opening enrollment has increased 17% from last year.
- 42 4/5. Human Services and Building Trades activities.
- 43 12. Update on Wind Generation Project. Barone reported on the 'who, what,
44 wheres' of the project.

45
46 **Chairman's Report:**

- 47 • Green Technology at CDC.
48 *"Green technology" is the current buzzword around and Lamb hopes the*
49 *administration would report periodically through the year as to training taking place in*
50 *various programs leading to possible "green certificates". Lamb also inquired as to*

Lewis explained this was for polishing the CDC busses.

3. Page 15 Traffic Supply Company. Invoices # 2707244715/ #744554/ #746925
Larry Johnson wanted to know why there was no itemization of what was purchased. There was brief discussion with it being noted there was a breakdown of the budgeted items purchased on the purchase order.

- SWRTSD Vendor Warrant # 1010 9/21/2009 in the amount of \$100,683.40

1. Page 11 Mt Anthony UHS District # 14. Invoices 1081309A, B, C, D/
120063009/ 2081309/ 3081309

Lewis explained that the bulk of this was the annual maintenance fees and were actually accruals for last year. Allocation for supplies is done once a year and includes items like light bulbs, toilet paper, etc.

- Minutes of the August 18, 2009 RGB Meeting

1. Page 2, Line 39 Time of Strategic Planning meeting

DeLucia expressed confusion about the time of the meeting. The email he received from Barone was referring to the Policy meeting. Future Strategic Planning meetings will be held at 2:15pm. The minutes stand.

Peaslee moved and Harrington seconded a motion to accept the above three Consent Agenda Items. All were in favor excepting Letourneau and Leon Johnson (who did not get packet).

Policies to be Adopted

Leon Johnson presented the following two policies for Adoption:

- ◆ 5002C Policy Against Student Harassment

Larry Johnson moved and Kinney seconded a motion to Adopt Policy # 5002C. All were in favor.

There was no discussion.

- ◆ 5003C Bullying Prevention

Kinney moved and Peaslee seconded a motion to Adopt Policy # 5003C. All were in favor.

There was no discussion.

Policies to be Warned

Leon Johnson presented the following three policies for Warning:

- ◆ 5084C Personal Use of Wireless Communication

Corcoran moved and Peaslee seconded a motion to Warn Policy # 5084C. All were in favor.