

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**  
2 **Regional Governing Board Meeting Minutes: August 18, 2009**  
3 Assembly Room, Career Development Center

4  
5 Members Present: Gloria Alexander; Justin Corcoran; Claude DeLucia; Kevin Goodhue;  
6 Larry Johnson; Leon Johnson; Frank Lamb; Ed Letourneau; Jon Peaslee.

7  
8 Members excused: Rickey Harrington; Fran Kinney.

9  
10 Staff and Others Present: Greg Lewis, Business Manager; Bob Montgomery, Assistant  
11 Director; Sandy Redding, Office Manager.

12  
13 Videotaping: Mark Pratt

14  
15 Recorder: Barb Schlesinger

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17  
18 At 6:30pm Lamb called the meeting to order and welcomed everyone back. Lamb noted  
19 that the Northshire public television station will now be broadcasting the meetings.

20  
21 **Public Comments**            There were none.

22  
23 **Agenda**

24  
25 **Peaslee moved and Corcoran seconded a motion to set the Agenda. All were in favor.**

26  
27 **Consent Agenda**

- 28     - Minutes of the June 15, 2009 RGB Meeting  
29     - SWVRTSD Payroll Warrant # 125    6/24/2009 in the amount of \$ 17,979.66  
30     - SWVRTSD Payroll Warrant # 1049   6/24/2009 in the amount of \$ 59,641.78  
31     - SWVRTSD Payroll Warrant # 126    6/24/2009 in the amount of \$ 31,759.08  
32     - SWVRTSD Payroll Warrant # 1050   6/24/2009 in the amount of \$119,895.45  
33     - SWVRTSD Payroll Warrant # 100    7/17/2009 in the amount of \$ 7,875.61  
34     - SWVRTSD Payroll Warrant # 1000   7/17/2009 in the amount of \$ 26,109.45  
35     - SWVRTSD Payroll Warrant # 101    7/17/2009 in the amount of \$ 6,007.81  
36     - SWVRTSD Payroll Warrant # 1001   7/17/2009 in the amount of \$ 22,651.80  
37     - SWVRTSD Payroll Warrant # 102    8/18/2009 in the amount of \$ 4,295.45  
38     - SWVRTSD Payroll Warrant # 1003   8/18/2009 in the amount of \$ 20,983.80  
39     - SWVRTSD Payroll Warrant # 103    8/18/2009 in the amount of \$ 6,592.67  
40     - SWVRTSD Payroll Warrant # 1006   8/18/2009 in the amount of \$ 21,591.85  
41  
42     - SWVRTSD Vendor Warrant # 1051   6/24/2009 in the amount of \$ 49,760.96  
43     - SWVRTSD Vendor Warrant # 1002   7/17/2009 in the amount of \$122,334.39  
44     - SWVRTSD Vendor Warrant # 1004   7/29/2009 in the amount of \$ 26,135.83  
45     - SWVRTSD Vendor Warrant # 1005   8/18/2009 in the amount of \$ 13,561.88

46  
47 **Peaslee moved and Goodhue seconded a motion to accept the Consent Agenda. All**  
48 **were in favor.**

1 There was no discussion.

2  
3 **Revenue & Expenses/ Treasurer's Report**

4 Lamb called for comments. There were none.

5  
6 **Nominations for CTSO Positions and Service Positions**

7 Leon Johnson voiced his concern that the applicants were reviewed by only one person in  
8 administration and noted that it is good business practice to always have two administrators  
9 review the applicants. Letourneau noted the applicants are 'continuance' applicants; they  
10 have held the position previously and are well known to all. Montgomery noted that the FAA  
11 nominee would be new to the position but is a current instructor. The SkillsUSA Co-advisor  
12 nominee is also new to the position but does serve as Advisor to another CTSO.

13  
14 **Peaslee moved and Goodhue seconded a motion to approve the CTSO and Service  
15 Positions nominees. All were in favor excepting Leon Johnson who voted Nay.**

16  
17 **Policies to be Warned**

18 Leon Johnson presented the following two policies for Warning.

- 19  
20       ♦ 5002C           Policy Against Student Harassment

21  
22 **Peaslee moved and Goodhue seconded a motion to Adopt Policy # 5002C. All were in  
23 favor.**

24  
25 There was no discussion.

- 26  
27       ♦ 5003C           Bullying Prevention

28  
29 **Peaslee moved and Goodhue seconded a motion to Adopt Policy # 5003C. All were in  
30 favor.**

31  
32 There was brief discussion as to training. Montgomery noted that people are trained  
33 annually.

34  
35 **Committee Reports:**

36 Redding gave itineraries for upcoming meetings:

- 37       Facilities:           1<sup>st</sup> week in September  
38       Outreach:           September 1 at 9:30AM  
39       Strategic Planning:   September 10 at 2:15PM

40  
41 → Policy

42 Leon Johnson reported that at their meeting (prior to tonight's RGB meeting) they  
43 reviewed 1) the curriculum policy and 2) the use of wireless communication policy.  
44 Both policies will be warned at next month's RGB meeting.

45  
46 • Curriculum Policy:

47       Upon review, three strong statements/ adjustments were incorporated into the  
48 curriculum policy:

- 49       1. Efforts were made to put in information about our belief in an association with the

- 1 community through advisory boards.  
2 2. Efforts to be made concerning the use of latest and greatest technology to  
3 enhance CDC efforts.  
4 3. The use of the CTSOs (clubs) for student enhancement will now be part of policy.  
5  
6 • Personal use of Wireless communication  
7 Leon Johnson reported that an effort is being made to ensure that current technology  
8 is being incorporated into the educational system; therefore the policy was amended  
9 to allow technology to be used in the classroom for educational purposes.

10  
11 There will be no Policy Committee meeting next month.

12  
13 Peaslee inquired as to what was being done regarding the anticipated H1N1 (Swine) Flu  
14 outbreak.

15  
16 Lamb has already spoken with administration and they are working on a proactive plan.  
17 There was brief discussion regarding hand sanitizer stations, state guidelines, and  
18 consulting with MAUHS school nurse.

19  
20 **Peaslee moved and Goodhue seconded a motion to direct Administration to come up  
21 with a plan and report back next month. All were in favor.**

22  
23 **Superintendent's Report:**  
24 Superintendent Barone was not in attendance.

25  
26 **Chairman's Report:**  
27 • There will be no discussion tonight on the Hoosick Falls Tuition Waivers action item  
28 (in packet); we are waiting for legal review.  
29 • The June grievance situation was settled without arbitration.  
30 • Kitchen equipment  
31 This summer administration looked at used kitchen equipment at two locations. There is  
32 a \$15,000 cap on what can be spent without Board vote to purchase. It was noted that  
33 the Board has already directed Administration to pursue equipment. Discussion followed  
34 regarding:  
35 • The timeliness of acting now when there is an opportunity,  
36 • the need of such equipment,  
37 • the need for the Education Committee to investigate and formalize a Culinary  
38 program,  
39 • sequence of events (program or equipment first),  
40 • new equipment versus used and the costs associated with each,  
41 • anticipating what equipment the program will need,  
42 • possible donations rather than purchase,  
43 • storage of equipment.

44  
45 **Peaslee moved and Goodhue seconded a motion to allow Administration to pursue  
46 the acquisition of kitchen equipment at a cost below \$15,000. Hand vote was taken  
47 with all in favor excepting Leon Johnson and Corcoran who voted Nay.**

- 48  
49 • Legislation work for the upcoming year:

- We will continue working on the tuition issue
- We will continue working on becoming a taxing district
- We will pursue with the Department of Education a technical diploma situation.

**Director's Report:**

Assistant Director Montgomery referred to Barone's August Director's report and touched upon the nine items. Kudos were extended to the cleaning staff, Instructor Dence, and Deb Carey for their accomplishments.

Montgomery reported on the technical conference he attended last week in Killington along with eleven staff members. Bob publicly thanked Andrew Hudacs of the State Board of Education for putting the conference together.

Montgomery also visited the welding facility at Stafford Technical Center. Community feedback has been stressing the importance of welding and joining. The Facilities Committee has discussed the possibility of adding a welding lab. Montgomery would like the Education and Facilities Committees to get together and discuss the possibilities.

Letourneau inquired if the Director's report is available online yet; his feelings are that since we will be broadcast in the Northshire it would be appropriate that the Report be available online.

**Executive Session:**

Lamb noted an Executive Session would be warranted if there were questions regarding the Memorandum of Agreement between the Superintendent and the Union regarding the expanded Para-professional position (Memo included in packet). Hearing no motion for Executive Session none was entered.

**Action:**

**Goodhue moved and Leon Johnson seconded a motion to approve the Memorandum of Understanding. All were in favor excepting Corcoran who abstained.**

**Other:** None

**Adjourn:**

**At 7:10 Goodhue moved and Peaslee seconded a motion to adjourn. All were in favor.**

**Attachments:**

- RGB Meeting Minutes June 16, 2009
- Payroll Warrants # 125 & # 1049 Dated June 18
- Payroll Warrants # 126 & # 1050 Dated June 24
- Payroll Warrants # 100 & # 1000 Dated July 2
- Payroll Warrants # 101 & # 1001 Dated July 16
- Payroll Warrants # 102 & # 1003 Dated July 30
- Payroll Warrants # 103 & # 1006 Dated August 13

- 1 - Vendor Warrant # 1051 6/24/2009
- 2 - Vendor Warrant # 1002 7/17/2009
- 3 - Vendor Warrant # 1004 7/29/2009
- 4 - Vendor Warrant # 1005 8/18/2009
- 5 - Revenue & Expenses June 1 – 30, 2009
- 6 - Revenue & Expenses July 1 – 31, 2009
- 7 - Treasurer's Report
- 8 - Nominations for CTSO and Service Positions (10)
- 9 - Policies for Adoption, numbers 5002C & 5003C
- 10 - Tuition Waiver motion
- 11 - Memorandum of Understanding
- 12 - Director's Report & Organizational Chart

13

14 FYI Materials

- 15 - Sign application permit
- 16 - Letter to Board

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