

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**  
2 **Regional Governing Board Meeting Minutes: June 15, 2009**

3 Assembly Room, Career Development Center

4  
5 Members Present: Gloria Alexander; Justin Corcoran; Claude DeLucia; Kevin Goodhue;  
6 Rickey Harrington; Larry Johnson; Leon Johnson; Fran Kinney; Frank Lamb; Ed  
7 Letourneau; Jon Peaslee.

8  
9 Staff and Others Present: Dr Frank Barone, Director; George Carpenter, SVSU Interim  
10 Superintendent; Greg Lewis, Business Manager; Bob Montgomery, Assistant Director;  
11 Sandra Redding, Office Manager.

12  
13 Videotaping: Mark Pratt

14  
15 Recorder: Barb Schlesinger

16  
17  
18 At 6:30pm Lamb called the meeting to order, welcomed everyone and noted that this would  
19 be the last meeting for this school year. Regional Governing Board meetings will resume in  
20 August.

21  
22 **Public Comments**            There were none.

23  
24 **Agenda**

25 A Finance Committee report from the preceding meeting was added.

26  
27 **Peaslee moved and Kinney seconded a motion to accept the Agenda. All were in**  
28 **favor.**

29  
30 **Consent Agenda**

- 31 - Minutes of the May 18, 2009 RGB Meeting  
32 - SWVRTSD Payroll Warrant # 123 5/27/2009 in the amount of \$ 15,995.32  
33 - SWVRTSD Payroll Warrant # 1045 5/27/2009 in the amount of \$ 60,357.54  
34 - SWVRTSD Payroll Warrant # 124 6/15/2009 in the amount of \$ 16,708.39  
35 - SWVRTSD Payroll Warrant # 1047 6/15/2009 in the amount of \$ 60,689.46  
36 - SWVRTSD Vendor Warrant # 1046 5/27/2009 in the amount of \$ 70,772.10  
37 - SWVRTSD Vendor Warrant # 1048 6/15/2009 in the amount of \$ 42,729.56  
38 Includes voided check #10001 (Warrant #1044 5/18/09) in the amount of \$18.00

39  
40 **Peaslee moved and Corcoran seconded a motion to accept the Consent Agenda as**  
41 **presented. All were in favor.**

42  
43 There was no discussion.

44  
45 **Policies to be Warned**

46 Leon Johnson presented the following two policies for Warning. There was no discussion  
47 on either of the policies presented.

- 48  
49 ♦ 5002C            Policy Against Student Harassment

1 **Peaslee moved and Kinney seconded a motion to Warn Policy # 5002C. All were in**  
2 **favor.**

3  
4 ♦ 5003C Bullying Prevention

5  
6 **Peaslee moved and Kinney seconded a motion to Warn Policy # 5003C. All were in**  
7 **favor.**

8  
9 **Committee Reports:**

10 → Strategic Planning Committee

11 Lamb reported the committee has had their initial meeting where they conducted their  
12 organizational business. Alexander was elected chair. The committee's first work  
13 meeting will be held in September.

14  
15 → Finance

16 The finance committee met this evening at 5:45 to review the insurance proposals. The  
17 committee unanimously agreed to recommend Proposal 1, submitted by VSBIT, to the  
18 Board.

19  
20 Lewis gave a brief summary as to why VSBIT's proposal was being recommended and  
21 noted their coverage was much more robust than the current provider's (Kinney & Pike).  
22 There was brief discussion as to why a change is being recommended, policy costs and  
23 physical property insurance responsibility. It was noted that a separate student  
24 accident policy would be needed to cover the gap between \$0 and \$25,000, when  
25 VSBIT's student catastrophic insurance kicks in.

26  
27 **Peaslee moved and Kinney seconded a motion to accept the VSBIT Insurance**  
28 **Proposal. All were in favor.**

29  
30 **Superintendent's Report:**

31 Carpenter reported that the Middle school student diagnosed with the H1N1 virus (Swine flu)  
32 has made a full recovery and is back in school. There have been no other confirmed cases.

33  
34 Peaslee thanked Carpenter for his work and wished him good luck in his retirement.

35  
36 Carpenter summarized the upcoming reorganization of the SVSU. Catherine McClure, who  
37 will assume the position of SVSU Superintendent July 1, has proposed eliminating the  
38 second Supervisor Assistant position and instead use the money budgeted for that position  
39 to have several people move up to Director positions. This coming Thursday, June 18,  
40 McClure will give an overview of this proposal at the SVSU Board Meeting. Leon Johnson,  
41 who also serves on the SVSU Board, noted the rationale is to focus on system flow and  
42 consistency. This change would close the gap between Central Office and the district  
43 principals.

44  
45 **Chairman's Report:**

46 Lamb thanked the team that planned and produced the Awards Banquet. He offered special  
47 thanks to the Elks, Mike Lawler and Cheryl Blair for their work in making the evening such a  
48 success. The Center's staff and Board should be very proud of the students receiving  
49 awards and scholarships.

1 Lamb noted legislation in the hopper for next year:  
2 • Hoosick Falls reimbursement for over one FTE.  
3 • Allowing SWVRTSD to become a taxing district.

4  
5 Action Item

6 Administration has brought forward a job description for the new position of Store Manager/  
7 Bank Manager as directed at the May 18<sup>th</sup> meeting.

8  
9 There was no discussion.

10  
11 **Peaslee moved and Letourneau seconded a motion to approve the new position of**  
12 **Bank Manger/ Store Manager. Corcoran abstained and the remaining members voted**  
13 **in favor. The motion carried.**

14  
15 Lamb noted that the Year in Review for 2008-2009 is available tonight for board member  
16 review. No action is needed.

17  
18 Lamb, as Chair, thanked Carpenter for his help and what he has done and then presented  
19 him with a plaque. Carpenter expressed his thanks.

20  
21 Director's Report:

22 Barone noted the Year in Review will be posted within the next two weeks on the CDC  
23 website along with approved Board Minutes. Barone then briefly went through his June  
24 2009 Director's Report and touched individually on the eleven items contained.

25  
26 Other: None

27  
28 Executive Session:

29  
30 **At 6:55 Peaslee moved and Kinney seconded a motion to go into Executive Session**  
31 **to discuss contracts. All were in favor.**

32  
33 **At 7:47 Peaslee moved and Kinney seconded a motion to come out of Executive**  
34 **Session. All were in favor.**

- 35  
36 1. **Peaslee moved and Letourneau seconded a motion to approve the Assistant**  
37 **Director's Contract. Kinney, Larry Johnson and Leon Johnson voted nay, with**  
38 **the remaining members voting in favor. The motion carried.**  
39  
40 2. **Peaslee moved and Leon Johnson seconded a motion to approve the**  
41 **Director's contract. All were in favor.**  
42  
43 3. **Leon Johnson moved and Larry Johnson seconded a motion to allow the**  
44 **Director to roll over his vacation days. All were in favor.**

45  
46 Adjourn:

47  
48 **At 7:50 Leon Johnson moved and Peaslee seconded a motion to adjourn. All were in**  
49 **favor.**

- 1 **Attachments:**
- 2 - RGB Meeting Minutes – May 18, 2009
  - 3 - Payroll Warrants #123, #1045, #124, #1047
  - 4 - Vendor Warrants # 1046, #1048
  - 5 - Policies for Warning #s 5002C & 5003C
  - 6 - Director's Report
  - 7 - Handouts (2)
  - 8 - Revenue and Expenses Reports
  - 9 - Updated Meetings Calendar