

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**
2 **Regional Governing Board Meeting Minutes: January 20, 2009**

3 Assembly Room, Career Development Center
4

5 Members Present: Gloria Alexander; Justin Corcoran; Claude DeLucia; Kevin Goodhue;
6 Rickey Harrington; Leon Johnson; Fran Kinney; Frank Lamb, Chair; Ed Letourneau; Rob
7 Sperber.

8
9 Members absent: Bob Kobelia

10
11 Staff and Others Present: Dr Frank Barone, Director; George Carpenter, SVSU
12 Superintendent; Nicky Forrest, Instructor; Dimitri Garder, GlobalZ; Jessica Hill, Outreach
13 Coordinator; Wendy Klein, Coop; Bruce Lee-Clark, Instructor; Greg Lewis, Business
14 Manager; Bob Montgomery, Assistant Director; Sean Marie Oller, MAU Chair; Sandra
15 Redding, Office Manager; Ellen Strohmaier, Treasurer; John Waller, Banner Reporter.

16
17 Videotaping: CATTV

18
19 Recorder: Barb Schlesinger
20

21
22 Lamb called the meeting to order at 6:30, noted today was a historic day and introduced Dr
23 Frank Barone, CDC's new Director.

24
25 **Public Comments:** There were none

26
27 **Agenda Changes:** There were none

28
29 **Goodhue moved and Corcoran seconded a motion to close the Agenda. All were in**
30 **favor and the motion passed.**

31
32 **Treasurer's Report:**

33 Lamb called for questions from the Board, there were none. No action was taken.

34
35 **Consent Agenda:**

36 - Minutes from RGB Special Meeting December 8, 2008
37 - Minutes from RGB Meeting December 15, 2008
38 - Minutes from Finance Committee Meeting January 8, 2009

39 - SWVRTSD Payroll Warrant # 112	12/18/2008 in the amount of	\$ 15,403.45
40 - SWVRTSD Payroll Warrant # 1024	12/18/2008 in the amount of	\$ 55,760.27
41 - SWVRTSD Payroll Warrant # 113	12/19/2008 in the amount of	\$ 13,173.39
42 - SWVRTSD Payroll Warrant # 1025	12/19/2008 in the amount of	\$ 59,875.47
43 - SWVRTSD Payroll Warrant # 114	01/15/2009 in the amount of	\$ 16,483.47
44 - SWVRTSD Payroll Warrant # 1027	01/15/2009 in the amount of	\$ 50,689.66
45		
46 - SWVRTSD Vendor Warrant # 1026	12/29/2008 in the amount of	\$ 64,418.50
47 - SWVRTSD Vendor Warrant # 1028	01/20/2009 in the amount of	\$ 76,850.91
48	Minus void check #1021 (11/24/2008)	<u>-30,208.51</u>
49	Net Warrant	\$ 46,642.40

1 Minute corrections/ questions:

2 December 8, 2008 Special Meeting Minutes

- 3 - Page 1, Line 13: Oller is MAU Chair, not SVSU's.
- 4 - Page 1, Lines 41 – 47: Oller commented that she had inquired re the figures in
- 5 terms of the 38,000. Lamb response was that the numbers were not ready for
- 6 release. No mention of this exchange was made in the Minutes.

7
8 December 15, 2008 RGB Meeting Minutes

- 9 - Line 6: Fran Kinney was not in attendance.
- 10 - Line 15: Correct Harrington to Goodhue
- 11 - Line 33: Add vote was unanimous

12
13 **Goodhue moved and Johnson seconded a motion to accept the Consent Agenda as**

14 **corrected. All were in favor and the motion passed.**

15
16 **Policies for Adoption:**

- 17
- 18 ♦ 6230C Curriculum-Based Field Trips

19 **Alexander moved and Goodhue seconded a motion to Adopt Policy # 6230C. All were**

20 **in favor.**

- 21
- 22 ♦ 6382C Home Study Programs Employee

23 **Goodhue moved and Alexander seconded a motion to Adopt Policy # 6382C. All were**

24 **in favor.**

- 25
- 26 ♦ 6383C Evaluation of Students Transferring From Non-Public Learning
- 27 Institutions

28
29 **Harrington moved and Kinney seconded a motion to Adopt Policy # 6383C. All were**

30 **in favor.**

- 31
- 32 ♦ 6400C Optimum Class Size

33 There was brief discussion regarding the second page referred to (legal references) and the

34 Department of Education Rule #2377812 regarding class limit size in respect to safety with

35 power equipment.

36
37 Kinney reintroduced his concern regarding classes with few or no students and asked if this

38 policy addressed that, and if not, should there be one. Discussion followed with Letourneau

39 noting there has never been a time when an instructor was paid to teach a class with no

40 students. Carpenter commented that it goes without saying it would be ridiculous to pay for

41 a class with no students. Lamb asked administration to investigate and come back with a

42 recommendation as to whether or not this should be policy or common sense.

43
44 **Goodhue moved and Letourneau seconded a motion to move the question. All were**

45 **in favor.**

46
47 **Harrington moved and Kinney seconded a motion to Adopt Policy # 6400C. All were**

48 **in favor.**

1 ♦ 7192C Correspondence to the Board
2 **Goodhue moved and Corcoran seconded a motion to Adopt Policy # 7192C. All were**
3 **in favor.**
4 There was brief discussion regarding email.

5
6 ♦ 7194C Policy Review and Evaluation
7 **Harrington moved and Goodhue seconded a motion to Adopt Policy # 7194C. All**
8 **were in favor.**

9
10 ♦ 7195C Execution of Policy: Administrative Regulations
11 **Harrington moved and Alexander seconded a motion to Adopt Policy # 7195C. All**
12 **were in favor.**

13
14 ♦ 7205C Directors' Conflict of Interest
15 Policy has been tabled and will be looked at in February.

16
17 **Committee Reports:**

18 Marketing & Outreach

19 Corcoran reported that the new Program of Studies would be available this week. He
20 also explained that this year the Annual Report would not be mailed to all registered
21 voters. Instead, they will receive a postcard directing them to either call to request a
22 copy mailed to them, go to the CDC website where it will be available online or go to a
23 Town Clerk office where a print copy will be available. This action will save
24 considerable money. Corcoran also spoke of outreach efforts with WEQX regarding a
25 commercial, a CDC website contest with prizes geared toward both high school and
26 middle school students, the Banner's publication on January 19 of the full page CDC
27 newsletter, three new commercials for Comcast, Adult Education's certificate and online
28 programs. Corcoran noted that the next Outreach meeting would be held on February
29 10th at 9:30 AM.

30
31 Johnson noted that every effort should be made to get the information into the public's
32 hand. Suggestions were made that libraries have copies (DeLucia) and that it also be
33 available at Town Meeting (Alexander).

34
35 Finance Committee

36 **Budget & MAU Allocation**

37 Lamb noted that the Finance Committee voted unanimously to present this Budget for
38 the Board's consideration. Montgomery referred the Board to the SWVRTSD FY 2010
39 Budget Request PowerPoint document and went through the ten 'talking points' of the
40 synopsis (page 1) for the \$3,234,815 Budget Request. Bob noted that the total
41 increase is zero (0) percent from FY 2009. Of note is that every program's budget has
42 been level funded and that health insurance rate increase was zero.

43
44 Discussion regarding six semester rolling average for FTEs, FTEs versus enrollment,
45 savings per the previously contracted SVSU services to be managed in-house
46 beginning with the 2010 FY, if the cuts impact program and student services and
47 'talking point' 10. Montgomery also thanked Lewis for his diligence, time and support
48 through the budget process. Lewis noted that the Allocation Plan with MAU dropped
49 1% to 11% for FY 2010.

1 **Goodhue moved and Corcoran seconded a motion to adopt the Budget as presented.**
2 **All were in favor excepting Kinney who voted Nay.**

3
4 **Harrington moved and Letourneau seconded a motion to adopt the Allocation Plan.**
5 **All were in favor.**

6
7 **Superintendent's Report:**

8 Carpenter welcomed Dr Frank Barone onboard. He also expressed his pleasure with Hill's
9 Newsletter published in the Banner. Carpenter then spoke of a letter he had recently
10 received from the new Vermont Commissioner of Education, Armando Vilaseca and briefly
11 touched on Vilaseca's history. Carpenter noted that the letter indicated that Budget votes
12 will still be held at Town Meetings. Oller inquired if the Letter was available to the public.

13
14 **Chairman's Report:**

15 Lamb requested Lee-Clark report on the legal findings regarding Article IX in lieu of his
16 report.

17
18 Lee-Clark briefly explained the Attorney Thomas Dailey's letter regarding changing the
19 bylaws. Dailey's Opinion is that the bylaws allow for the Board to amend but it is neither
20 recommended nor necessary. Dailey's Opinion, which Lee-Clark agrees with, is that this
21 change would require action by voters of the District, not the Board. Based on the Opinion,
22 Article IX will be tabled.

23
24 **Directors Report:**

25 Montgomery welcomed Dr Frank Barone. Bob offered his thanks to the following: for those
26 who have helped nurture him for the past seven months, Lewis for all his help, Hill for the
27 great newsletter that she produced with other's help and commented that the budget was
28 painful.

29
30 **Other:**

31 Johnson commented that he has not received the class size information has not received in
32 terms of breakouts. Was suppose to get last November

33
34 **At 7:21PM Harrington moved and Goodhue seconded a motion to adjourn. All were**
35 **in favor.**

36
37 **Attachments:**

38 RGB Special Meeting Minutes of December 8, 2008
39 RGB Meeting Minutes of December 15, 2008
40 Finance Committee Meeting Minutes of January 8, 2009
41 Payroll Warrants #112, #113, #114, #1024, #1025, #1027
42 Vendor Warrants # 1026, #1028
43 Revenue and Expenditure & Treasurer's Report
44 Policies for Adoption:
45 Numbers 6230C, 6382C, 6383C, 6400C, 7192C, 7194C, 7195C
46 Budget 2009/2010 PowerPoint and Graphs (2)
47 SVRTSD Budget Vote & Board Member Election for March 2009 Timeline