

Policy Committee Minutes
CDC Conference Room
June 19, 2017 – 4:30 p.m.

Those Present: Leon Johnson, John MacDonald, Art Haytko, Rob Bahny, Rick Harrington; Michael Lawler, Superintendent/Director, Meg Honsinger, Asst. Dir., Bruce Lee-Clark, staff

The Meeting was called to order by the Chair (Leon J.) at 4:31

1. The Chair Reviewed the Agenda
2. Public Comments: None
3. Minutes of Previous Meetings: The minutes of 4/19/17 were approved as presented.
[RH/JM]

4. Policy 3100C Transportation:
The draft was discussed by the committee. The policy was amended by deleting ll. 21-23.

The following language was added at ll. 33-35. “5. *All staff and faculty who may operate a district vehicle during the school year, shall submit their operator’s license at the beginning of each school year for verification with the appropriate Department of Motor Vehicles.*”

MSP - The policy draft was approved as amended for Warning to the RGB. [JM/AH]

5. Policy 3200C Emergency Closings:

After a brief discussion and review,

MSP - the Policy draft was approved for Warning to the RGB. [JM/RB]

6. Policy 4080C Background and Criminal Records Check

There was extensive discussion about the difficulty of making complete Criminal Background Checks prior to the employment of faculty and staff. The superintendent explained that the administration tries everything possible to obtain these Background Checks prior to any time with students, and if that is not possible, then the staff person will not be with students alone. All recognized the difficulty of this issue considering how background checks are made in Vermont.

The question was raised about Board members, and if they fit into either of the categories in the statute, we have found nothing that exempts Board members from the requirements of the law.

MSP The policy draft was approved for warning to the RGB. [RH/RB]

7. 7100C Organizational Structure

This structural document should be revised, but it is not really a policy and should be attached as an administrative regulation to some other document. Bruce will revise and propose a location for the document.

8. Other

Superintendent Evaluation Policy – There was extended discussion about the evaluation of the Superintendent, the process for doing the evaluation as well as the criteria by which the Superintendent is evaluated. The general consensus was that a policy should be drafted that involves the process, and the RGB should be setting the criteria. That policy will be drafted for the next meeting.

9. **Next Meeting:** August 21, 2017 at 5:00 p.m.

Meeting was declared adjourned at 5:38 p.m. by the chair.

Respectfully submitted,

Bruce Lee-Clark, staff