

SVCDC Policy Committee Minutes  
October 13, 2016  
Conference Room at the CDC

Those Present: Leon Johnson, chair; Art Haytko; staff: Meg Honsinger, Bruce Lee-Clark

1. The Chair called the meeting to order at 3:05 p.m.
2. There were no public comments.
3. The minutes from September 13<sup>th</sup> meeting were reviewed. MSP - Approved
4. Employee Conflict of Interest #4450C  
The name was changed from “Staff” to “Employee”.  
Line 9, change “the” to “any”.  
Administrative Regulations will likely include an acknowledgement form.  
MSP – The policy was approved for warning on 10/17.
5. Travel Reimbursement #3150C  
MSP – The policy was approved for warning on 10/17.  
Administrative Regulations will be attached prior to the adoption of the policy in December.
6. The next date of the committee is scheduled for Monday, November 14<sup>th</sup> at 3:00 p.m. unless there are problems identified with that date.
7. The Meeting was adjourned at 3:31 p.m. by the chair.

Respectfully submitted,  
Bruce Lee-Clark