

1 **RGB Finance Committee Meeting**
2 **February 5, 2008 – 4PM**
3 **CDC Conference Room**
4

5 Present: Claude DeLucia; Bruce Gabrus (left @ 4:12); Tom Haskins (left @ 4:12); Fran
6 Kinney, Frank Lamb, Committee Chair; Ed Letourneau (arrived @ 4:04); Greg Lewis;
7 Bob Montgomery; Donna Oyama.
8

9 Recorder: Barb Schlesinger
10

11 -----
12 Lamb called the meeting to order at 4:00, read through the Agenda and asked if there
13 were any Other items that needed to be discussed. There were no additions.
14

15 **Kinney moved and DeLucia seconded a motion to accept the Agenda. All were in**
16 **favor.**
17

18 **▪ Manufacturing Machinery Bids**

19 Lamb reported that two (2) bids had been submitted for the replacement lathes for the
20 Manufacturing Program. Haas Factory Outlet's bid was \$54,721 and The Robert E
21 Morris Company's bid was \$88,000. The bid was for two (2) lathes. Lamb asked
22 Gabrus for his input.
23

24 Gabrus reported that he was happy with the Haas quote and noted his reasons why:

- 25 → The Haas machinery is compatible with the other, older Haas equipment the
26 program is using.
- 27 → The programming method that the Haas lathes use is of great help to students
28 regarding the complex math needed to program these machines. This method is
29 the greatest training device that he has seen. The Haas lathes have "intuitive
30 programming", i.e. "G-Code"; the machine "traces" manual movements and puts
31 the movements into code. Haas's equipment is the only one that provides this
32 feature.
- 33 → Haas lathes are used at Hudson Valley Community College, RPI, WPI and
34 throughout the northeast at tech centers and higher education institutes. Having
35 experience with Haas machinery thereby provides an excellent background for
36 CDC students.
- 37 → Haas's provides outstanding customer service and understands and
38 accommodates their customer's needs.
39

40 The group discussed Gabrus' points, machine delivery, and payment. Lamb noted the
41 purchase policy has been followed. Gabrus thanked the committee for their
42 understanding of student needs and the Board's support.
43

44 **Kinney moved and DeLucia seconded a motion to recommend to the full Board at**
45 **the February 12th RGB Meeting the purchase of the two lathes from Haas. All were**
46 **in favor.**
47

48 **▪ Childcare Lease**

49 Oyama noted that Childcare's three-year lease ends this June. The presented draft
50 lease is exactly the same as the prior lease with the exception of the date change to

1 reflect the upcoming three-year period and the lease amount. Insurance requirements
2 are adequate and will remain the same.

3
4 Lamb inquired as to how the arrangement was working. Oyama responded very well
5 and that it was very helpful for the staff and students.

6
7 It was noted that the childcare business is private: it provides a lab for the Human
8 Services program in return for the space. Childcare slots are open to any one, not only
9 SVSU or CDC.

10
11 The committee discussed the lease payment amount; should it stay at \$500, increase,
12 and if increased, what should be the payment structure? The prior lease amount
13 increased incrementally annually; 2005 was \$200, 2006 was \$300, and 2007 was \$500.
14 Consensus was that the lease should increase incrementally; Year 1 (2008) payment to
15 be \$700, Year 2 (2009) to be \$ 800 and Year 3 (2010) to be \$1000.

16
17 **DeLucia moved and Kinney seconded a motion to recommend to the RGB Board**
18 **that the Childcare lease be renewed with an incremental payment increase**
19 **schedule of \$700 (2008), \$800 (2009) and \$1,000 (2010). All were in favor.**

20
21 **▪ Volunteers to Present Annual Report to School Floor Meetings**

22 The Reports are at the printers and will be back next week. Lamb and DeLucia will be
23 attending Manchester's Meeting, Saturday, March 1st, in the afternoon. On March 3rd,
24 Lamb and Montgomery will attend Arlington's Floor Meeting and DeLucia and Corcoran
25 will attend Bennington's. DeLucia requested last year's Auditor Reports and this year's
26 budget for the Middlebury, Springfield, and Stafford Technical Centers in preparation for
27 March 3rd.

28
29 The group briefly discussed the budget in general (fixed costs, operating expenses,
30 capital assets, and liabilities) and Perkins allocations.

31
32 **At 4:53 Lamb moved and Kinney seconded a motion to adjourn. All were in favor.**

33
34 Attachments:

35 Lathe Bids: 1) Robert E Morris Company and 2) Haas Factory Outlet
36 Lewis's Bidding Summary including Payment Distribution
37 Childcare Lease Agreement