

1 **Southwest Vermont Regional Technical School District (SVRTSD)**

2 **Education and Facilities Committee Meeting Minutes: Monday, June 16, 2014 5:30 PM**

3 Assembly Room, Career Development Center

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5 RGB members present: Jim Boutin, Kevin Goodhue, Rickey Harrington, Ed Letourneau, Jackie
6 Kelly, John MacDonald and Heidi Pickering

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8 CDC Administration-Supt. James Culkeen; Asst Dir. for Adult Education Marie Pierre Huguet and
9 Stephanie Mulligan, Business Manager

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11 CDC faculty present: Kathy Slade and Wendy Klein

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13 Recorder: Sandra Redding

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15 Meeting opened at 5:30 PM with Chair Ed Letourneau asking for public comments. Kathy Slade,
16 faculty member, spoke concerning the co-op position. She feels co-op is the backbone of the
17 CDC and should not be eliminated or even reduced to a half time position. A cost savings of
18 \$14,000 is not enough to justify the cut.

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20 Supt. Culkeen passed out a worksheet, (Doc. A), showing the potential changes the board could
21 make to reach the desired budget amount. He explained the pros and cons of using the
22 contingency funds for the budget shortfall. Discussion ensued concerning the uses of this fund
23 and what could happen if used and how it might affect the future rolling averages.

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25 Wendy Klein provided commentary concerning the co-op position. She felt the position will
26 become more administrative; eliminating transportation would cause unfair advantages to some
27 students; site work criteria would have to be examined and there might be limited time for
28 involvement in activities that effect co-op. The transportation issue was discussed with several
29 suggestions being offered including a service such as Niles Transportation and/or Green
30 Mountain Express. One problem is that the co-op block time is only 85 minutes, so not much
31 time can be wasted. The education committee might want to look at optional ways to run a co-op
32 program. The fact that state student population is declining is also a factor.

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34 After a full discussion, the vote of this committee was to recommend to the full board re-
35 instatement of the co-op coordinator position to .5 FTE with the possibility of restoring the position
36 to a fulltime position should the funds become available. Also, the committee decided by vote to
37 recommend the Cosmetology position be increased to .75 as that will comply with state
38 regulations for coverage in the salon and provide the necessary hours of class time for students.

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40 The Engineering and Design opening was discussed. The superintendent stated that the position
41 will be re-advertised tomorrow as there were not enough qualified applicants in the last round.
42 Whether to consider suspending the program for a year was discussed. Several board members
43 want to keep this program in our line-up. How to look for qualified applicants was briefly
44 discussed.

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46 Meeting adjourned at 6:15 PM.